

Walter C. Young Middle School
S.A.C. Minutes
Tuesday, September 23rd, 2008

I. Meeting was called to order by Dr. Holness at 4:00 p.m.

II. Dr. Holness, SAC Chair welcomed all and had the guests, students and members introduce themselves.

III. Approval of September Agenda

Members reviewed the proposed September agenda. Motion made by Julia Ludovici and seconded by Vicki Vega. Motion carried.

IV. Approval of May 2008 Minutes

Minutes of the May 2008 meeting were distributed for review. Motion made by Mrs. Hall and seconded by Mrs. Villanueva to accept the May 2008 SAC Minutes. Motion carried.

V. Establishing Norms

Dr. Holness suggested that during the 08-09 SAC meeting the following norms be adhered to:

- Turn cell phones off
- Begin and end meeting on time
- No side conversations be held
- No one member/guest should dominate the floor
- Every member/guest needs to participate
- Only one member/guest should speak at a time

After discussion motion was made by Mrs. Villanueva. Seconded by Vicki Vega. Motion carried.

VI. Upcoming SAC dates

Mrs. Hall stated that she will submit the proposed dates to the Calendar Committee of W. C. Young before confirming them. Julia Ludovici proposed motion. Mrs. Bernard-Mark seconded. Motion carried

VII. Accountability Funds

Mrs. Hall stated that W. C. Young one again received an A+ rating for the 02-08 Academic School year. The school should receive \$165,953 in recognition funds. Mrs. Hall also congratulated Mrs. Fiesta Mitchell on being named 08-09 W. C. Young Teacher of the year.

Review of SAC By-Laws (2008/09 Composition)

The following changes have been implemented:

- Pg. 2, Section 3 – Elected members will serve a 1-year term.
Motion made by Heather Bryan, seconded by Dr. Holness. Motion carried..
- Page 3, Section 2 – The month will be May
- Page 3, Section 3 – Will remain the same.
Motion made by Julia Ludovici, seconded by Vicki Vega. Motion carried.
- * Also noted was that next year the quorum will be 51% parents/non-employees.
This academic year we will comply with having 54% non-SBBC employees.

SAC still needs an ESOL representative.

Mr. Merico was nominated to be the business representative.

Mrs. Julia Ludovici proposed motion. Mrs. Milisa Villanueva seconded. Motion carried.

VIII. S.I.P. Report

Mrs. Mansur presented the S.I.P. Report. All SAC members received a copy and she stated that a draft has gone to D.O.E. The schools biggest challenge this year is with E.S.E. and E.S.O.L. students. Each department chair will address various issues during upcoming meetings. The current SAC will work on the plan for next year as it is due over the summer.

Gary de Rosa, 8th grade math, questioned the language in some of the S.I.P. Plan- he asked if it was voted on last year.

- IX. The updated composition for S.A.C. will be done by the next meeting.
(Last year's members are still on the print out.)

X. Report from Academic Departments

Language Arts: It was reported that the 6th, 7th, and 8th grades have completed their diagnostic writing assessments. 6th Grade teachers are introducing the 6 Traits of Writing to all of their students to assist WCY reach it's SIP goal.

Math: It was reported that the department is monitoring FCAT and BAT results to determine and assess student's academic level and proper placement. All level 1 Math students and students at or below 30 percentile, have been placed in an Intensive Math class. Mainstreamed ESE students are following the same curriculum as the intensive classes and Intensive classes have been capped at 20 to facilitate student's needs.

Reading: Teachers are following the current instructional focus calendar. All level 1 students have been placed in Intensive Reading classes. All level 2 students are in intensive and regular reading classes. Reading genre for the first quarter is Fiction or

Fantasy. Also, all level 1 & 2 students have had the SRI administered, which is a diagnostic test to assess reading comprehension. Computer lab is optional and being used for all intensive classes.

Science: All students including ESOL and ESE students will participate in the critical thinking process, writing, respond to FCAT warm-up activities, use the review workbooks and the ScienceSaurus to reinforce and review scientific concepts. Teachers are incorporating FCAT formatted questions as part of their regular classroom assessments. All 6th, 7th, and 8th Grade students will complete mini-benchmark assessments on a quarterly basis starting in October. All science teachers that have not been trained in the past 3 years with the Life/Human Sexuality and HIV/AIDS will be trained by the Health Ed. Service Dept. Students will have the opportunity to participate in the Science Fair, Week of the Ocean Ecybermission, and other science related special events. All Science students, to include the ESE and ESOL students will use the wireless carts also to enhance the science instruction and their progress monitored. The Reading Coach will meet with the Science teachers to provide reading strategies to increase reading comprehension skills needed for the FCAT.

- XI Mrs. Hall spoke about the shortfall in the South Area. Student enrollment is down. WCY projected 1,894 students. The actual enrollment is only 1,853. With the budget certain positions that were to have been created this year, including another Security Specialist, have been suspended for the time being. Mrs. Hall thanked all the W. C Young teachers for being supportive in this matter.

XII. S.A.F. Report

Mr. Merico, S.A.F. representative, stated that the South Area is 962 students down this year. Next year South Area will begin the boundary process for middle schools as well.

XIII. Unfinished business

Dr. Holness would like a S.A.C. Co-Chair and asked for volunteers. If interested, please let him know.

XIII. New Business

Mrs. Mitchell would like to request funding for a competition for a National Geography Bee. This would be helpful for F.C.A.T. and she already has teacher volunteers. The deadline for registration is October 13th and the fee is \$70 and \$43.30 for expenses/supplies. Debbie Brunt made a motion, Ms. Holness- seconded. Motion carried

At this time the S.A.C. Committee adopted a format for budget requests that will be followed from this time-

- 1- Budget requester must be present at a S.A.C. meeting to present their request.
- 2- Budget requests must be submitted to the S.A.C. Chair prior to the next meeting; at least three days in advance
- 3- Requests will be sent to all members and put on the agenda
- 4- Once request is approved, and signed by Mrs. Hall, the S.A.C. Chair will take the

request to the Budget Keeper. Sandy Hebron- made a motion and it was seconded by Vicky Vega. Motion carried.

XIV. A+ Money

Recognition funds are \$165,953. The disbursement of funds has to be agreed upon by the November 1st deadline or it will all go to the instructional staff. Mr. Rosa asked if there was a balance from last year. Also asked was how the 10 percent was used for last year? Could we communicate to the staff how the money was spent last year? Are there any suggestions for a specific program to put the funds towards this year? Mrs. Hall will find out how the money was used and ask if there's a balance- she will let Dr. Holness know a.s.a.p. Mrs. Remesar asked how many total employees the school has- Mrs. Hall replied, approximately 125.

The first matter of business is to survey the teachers on the proposed disbursement choices, last year they were as follows-

- 1- 90% to staff - 10% to school
- 2- 85% to staff - 15% to school
- 3- None of the above

Dr. Holness suggested that we adopt the same proposals as last year. Heather Bryan proposed a motion. Julia Ludovici- seconded. Vote ensued. 13 yes, 1 no. Motion carried.

Mrs. Mark wanted to know when the staff would be given this information. Dr. Holness will call all staff in advance and a vote will be taken at the 1st general faculty meeting. The SAC members were reminded that if a majority vote cannot be reached, an emergency SAC meeting will be called to add other choices to the ballot.

Meeting adjourned 5:15 p.m.

Respectfully submitted,

Heather Bryan

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